

Hygivo

Delivery (goods-in) log

Business: _____ Location: _____ Week commencing: _____

FSAI guidance: Chilled food 0–5 °C. Frozen -18 °C or colder.

Write the batch code exactly as printed: it is how you find the delivery if the supplier recalls it.

Date	Time	Supplier	Product	Batch / lot	Use-by / best-before	°C (chilled / frozen)	Packaging OK (Y/N)	Accepted / rejected	Initials	Notes

Free template from hygivo.com. The FSAI figures are guidance: use the limits and actions in your own food safety management system (HACCP plan). Hygivo is not affiliated with or endorsed by the FSAI.